

Answer Sheet for Current (as of November 2015) Accessibility Survey Form

Sometimes the “answer” is included in the question. The highlighted (yellow) comments indicate the “correct” specifications (in other words, what is required for accessibility).

☐ **PARKING**

1. Is there dedicated parking for the facility? (parking over which the facility has control) If No, skip to “Path of Travel.” Yes ☐ No ☐

(If no parking provided, none is required, but if any parking is provided there must be at least 1 accessible space and it must be a “van accessible” one—8 ft. wide with an additional 8 ft. access aisle)

A. If yes, how many total spaces are there?

B. How many accessible spaces are there?

C. Of those spaces, how many have upright signs saying they are accessible spaces?

(there should be 1 accessible space per 25 (the ratio changes over 100))

D. How many van accessible spaces are there?

E. Of those van accessible spaces, how many have upright signs saying they are “van accessible”?

(there should be 1 van space per 6 accessible spaces--if constructed before 3/15/2012, 1 per 8 is permissible)

F. Do all the accessible spaces have a clearly marked access aisle (two spaces may share a common aisle)? Yes ☐ No ☐

G. Are the aisles at least 5 feet wide? Yes ☐ No ☐ N/A ☐ (except for “van accessible” aisle, which is 8 feet wide)

H. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? Yes ☐ No ☐ N/A ☐

2. Is the accessible parking on the closest (and/or safest) route to the accessible entrance? Yes ☐ No ☐ N/A ☐

3. If there is a garage entrance, is it 8’ 6” vertical clearance? Yes ☐ No ☐ N/A ☐

COMMENTS ABOUT PARKING (attach photo if ambiguous):

☐ **PATH OF TRAVEL (TO GET TO ENTRANCE, COMMON AREAS, ETC.)**

1. Is there a clear, accessible path of travel from parking to the facility entrance? Yes ☐ No ☐ N/A ☐

2. Are there ramps and curbcuts? Yes ☐ No ☐ N/A ☐

A. Measure the length of each ramp/curbcut.

feet/inches

B. Measure the height of each ramp/curbcut at its highest point.

feet/inches

Ramps and curbcuts should not be steeper than one foot of length for every inch of rise (e.g. - 3”height, 3' length).

3. Are ramps/curbcuts where the slope begins and ends at least 36” wide? Yes ☐ No ☐ N/A ☐

4. Is any ramp longer than 6’? if no, skip to #5. Yes ☐ No ☐ N/A ☐ if it is, it has to have a railing.

A. If yes, does it have railings 34” to 38” high? Yes ☐ No ☐ N/A ☐

5. Is any ramp longer than 30 feet? if no, skip to #6. Yes ☐ No ☐ N/A ☐ if it is, it has to have a 5’x5’

level area every 30 feet, and at the top and bottom.

A. If yes, are there landings at least 5' x 5' every 30' of length? Yes ☐ No ☐ N/A ☐

6. Are there uneven areas along the path of travel, more than 1/2" high? Yes ☐ No ☐ N/A ☐ (if so, they need to be leveled, or have beveling, but still not be higher than 3/4")

7. Is the path of travel clear of protruding objects between 27" and 80" from the ground? Yes ☐ No ☐ N/A ☐

8. Is there a slope along the path of travel that is problematic? If so, comment or add photos below?

COMMENTS ABOUT PATH OF TRAVEL (attach photo if ambiguous):

☐ **ENTRANCE & DOORS**

FOR THE ACCESSIBLE ENTRANCE: EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance? Yes ☐ No ☐ N/A ☐ (especially if only one of the entrances is accessible)

2. A. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? If no, indicate problem(s) in the comments section. Yes ☐ No ☐

B. Measure the height of the door threshold. _____ (e.g. 4 inches)

C. Is the edge of the threshold beveled (like a tiny ramp)? Yes ☐ No ☐ N/A ☐ (door threshold edge no more than 1/2 inch high or 3/4 inch high if slope is beveled no steeper than 1:2)

3. If there is a vestibule, is there at least 5' clearance between doors? Yes ☐ No ☐ N/A ☐

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

4. A. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s) and the problems in the Comments section. Yes ☐ No ☐ N/A ☐

B. If there is a threshold, measure the height. _____ (e.g. 4 inches)

C. Is the edge beveled (like a tiny ramp)? Yes ☐ No ☐ (door threshold edge no more than 1/2 inch high Or 3/4 inch high if slope is beveled no steeper than 1:2?)

COMMENTS ABOUT DOORS (attach photo if ambiguous):

☐ **ELEVATORS, STAIRS, & RAILINGS**

1. How many levels owned by this business and open to the public are there?
one two three or more if one, skip to "common areas."

2. Are all levels open to the public accessible by ramp or elevator?

3. Is there an elevator? If no, skip to “common areas.” Yes ☐ No ☐ (elevators not required for most bldgs under 3 floors, but public events must be on an accessible floor)

4. If there are elevators, are controls no higher than 48"; closed fist operable; marked with raised characters and braille? Yes ☐ No ☐ if no, indicate problem(s) in comments section. If there are no elevators, go to #5.

A. Do elevators have both visual and audible floor indicators and braille floor indicators on the exterior frame of the elevator on each floor? Yes ☐ No ☐ If no, indicate problem(s) in comments section.

5. Are there interior ramps? If no, skip to #6. Yes ☐ No ☐

A. Do any ramps along the path(s) of travel exceed 6" in height, or 72' in length? Yes ☐ No ☐

B. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous grippable surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? Yes ☐ No ☐ If no, indicate the problem(s) in comments section. If there are no long ramps, go to #6.

C. If yes, are there landings at least 5' x 5' every 30' of length? Yes ☐ No ☐

If there are no long ramps, go to #6.

6. Are there flights of stairs accessing the public areas? Yes ☐ No ☐

A. If yes, are there firm and stable handrails on both sides, with continuous grippable surfaces

between 34" and 38" above stair? Yes ☐ No ☐ if no, indicate the problem(s) in comments section.

if there are no stairs, go to next section.

B. At the top of stairs, do all handrails extend at least one foot beyond the top riser, parallel with the ground surface? Yes ☐ No ☐ if no, indicate the problem(s) in comments section.

C. At the bottom of stairs, do handrails extend at the slope of the stair flight for a horizontal distance at least equal to the depth of one step? Yes ☐ No ☐

COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS (attach photo if ambiguous):

☐ COMMON AREAS (INTERIOR AND EXTERIOR)

1. Are the aisles at least 36" wide? Yes ☐ No ☐ N/A ☐

2. Are the aisles free from protrusions that stick out more than four inches into the aisle between the height of 27" to 80"? Yes ☐ No ☐ N/A ☐

3. Is the service counter necessary for transactions? If no, move to #5, but please include a comment on how staff accommodates a person's needs

4. If there is a service counter, measure the height _____ at the lowest point. (e.g., 3')?

5. Is the credit card machine less than 48" high? If you notice any other problem (touch screen, visibility issues, etc.), please mention them in the Comments section below. Yes ☐ No ☐ N/A ☐

6. Are seating/tables fixed? (If no seating/tables, skip to the next section.) Yes ☐ No ☐ N/A ☐

7. Is there an outdoor dining area? If No, skip to next section. Yes ☐ No ☐

A. Is it on the same level or ramped? Yes ☐ No ☐ COMMENTS

ABOUT COMMON AREAS (attach photo if ambiguous):

☐ PUBLIC RESTROOMS AND DRINKING FOUNTAINS

1. Are there public restrooms used by the business customers? (If No, skip to #2) Yes ☐ No ☐
 - A. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom? Yes ☒ No ☐
 - B. What is the width of the door opening? at least a 32" door
 - C. If there are multiple floors open to the public, is there at least one accessible restroom per floor? Yes ☒ No ☐ N/A ☐
 - D. Does the restroom/stall have at least a 5' x 5' clear space? Yes ☒ No ☐
 - E. Are there grab bars at the back and side of the toilet? Yes ☒ No ☐
 - F. What is the distance from the floor to the **operable part** of the following fixtures:
 - Paper towel dispenser: (e.g. 40", or 3' 4") Above lavatories less than 20 inches deep, no higher than 48 inches above the floor
 - Soap dispenser from floor
 - Reach across sink to soap dispenser is (between 36" and 48")
 - Knee clearance from floor to top of sink is (27")
 - Hand dryer: No higher than 48 inches above the floor
 - G. Is the toilet paper dispenser between 15" and 48" from the ground? Outlet of the dispenser located no less than 15 inches and no greater than 48 inches above the floor
Yes ☒ No ☐
 - H. Is the toilet paper dispenser no farther than 9" in front of the toilet? No less than 7 inches and no greater than 9 inches from the front of the toilet to the centerline of the dispenser.
Yes ☒ No ☐

2. If there is a drinking fountain, is one of the spout no higher than 36", measured from the floor to the spout outlet? Yes ☒ No ☐ N/A ☐

COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS (attach photo if ambiguous):

☐ CUSTOMER SERVICE AND EMPLOYMENT

1. Does staff receive information during orientation on how to serve customers with disabilities? Yes ☒ No ☐

2. Does the business want assistance in obtaining materials in alternative formats for people with visual disabilities (*Guidelines for Preparing Menus in Large Print*)? Yes ☒ No ☐ N/A ☐ ?
Contact Michael Shermis (cca@bloomington.in.gov)

3. Does the business want assistance in obtaining materials to assist customers with disabilities (*ADA Guide for Small Businesses, The Power of Words: A Guide to Interacting with People with Disabilities, Access to Restaurants*)? Yes ☒ No ☐ Contact Michael Shermis (cca@bloomington.in.gov)

COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: